

# **NINTH DISTRICT DEVELOPMENT FINANCING, INC.**

## **PRE-APPLICATION INFORMATION FORM**

NOTE: Please complete this form in order that your project can be evaluated as to its suitability for N.D.D.F. financing. Please answer all questions as completely as possible.

### **I. GENERAL INFORMATION**

NAME OF APPLICANT:

ADDRESS:

TELEPHONE: (\_\_\_\_) \_\_\_\_\_ FAX: (\_\_\_\_) \_\_\_\_\_

REFERRED BY:

APPLICANT RESIDES IN WHAT COUNTY?

BUSINESS TO BE ESTABLISHED IN WHAT COUNTY?

IS THIS A NEW OR EXISTING BUSINESS?

### **II. PROJECT**

A. PLEASE ATTACH A ONE (1) PAGE DESCRIPTION OF THE PROJECT OR BUSINESS FOR WHICH YOU ARE REQUESTING N.D.D.F. FINANCING.

B. HOW DOES THIS FIT THE TOURISM OBJECTIVES OF THE LOAN FUND?

C. NUMBER OF JOBS TO BE CREATED AND KINDS OF JOBS?

Number of Employees:

Current \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time \_\_\_\_\_

Projected employment one year after loan is made:

Full Time \_\_\_\_\_ Part Time \_\_\_\_\_

Types of jobs to be created:

D. WHO WILL MANAGE THE PROJECT/BUSINESS?

E. DESCRIBE THEIR MANAGEMENT EXPERIENCE IN THIS FIELD:

F. EXPLAIN THE OWNERSHIP OF THIS PROJECT/BUSINESS:

G. COLLATERAL TO BE PLEDGED FOR THIS LOAN?

H. IS THIS COLLATERAL FREE OF ANY LIENS?

I. APPRAISED VALUE OF COLLATERAL?

J. AMOUNT OF LOAN REQUEST?

K. OTHER FINANCING BEING SOUGHT BY APPLICANT?

L. HAS THIS LOAN BEEN PRESENTED TO AMOTHER FINANCIAL INSTITUTION AND DENIED? WHAT WERE THE REASONS?

M. APPRAISED VALUE OF THE TOTAL PROJECT?

N. IS LOAN REQUEST EQUAL TO OR GREATER THAN 80% OF THE APPRAISED VALUE OF THE LOAN?

O. ARE THE OWNERS OF THIS BUSINESS AMERICAN CITIZENS?

P. WILL THIS BE A CORPORATION, PARTNERSHIP, ETC.?

Q. IS APPLICANT WILLING TO BE A PERSONAL GUARANTEE FOR THIS LOAN?

R. IS ANY OWNER DEBARRED FROM DOING BUSINESS WITH THE FEDERAL GOVERNMENT OR ANY OTHER STATE OR PUBLIC ENTITY?

S. IS THIS BUSINESS A PRIVATE FOR PROFIT ENTITY?

T. WILL THIS LOAN HOLD A FIRST POSITION ON ANY COLLATERAL BEING PLEDGED?

U. IS THIS PROPERTY OR PLACE OF BUSINESS IN A FLOOD PLAIN?

V. IS THIS PROJECT OR BUSINESS LOCATED IN A HISTORICAL DISTRICT?

### III. TOTAL PROJECT COST:

Leasehold improvement

- a. Building construction/improvement \$
- b. Site preparation \$
- c. Engineering costs \$
- d. Architect fees \$
- e. Construction loan costs \$
- f. Other \$
- g. Other \$
- h. Other \$

Acquisition of Machinery and/or Equipment \$  
(Provide list)

Working Capital \$  
Inventory \$  
Legal & Closing Costs \$  
Miscellaneous \$

Total Project Cost \$

### IV. PROPOSED FINANCING

Bank Loan \$\_ % of total \_%  
N.D.D.F. Loan \$\_ % of total \_%  
Applicant \$\_ % of total \_%  
Other \$\_ % of total \_%

Total \$

### V. USE OF LOAN PROCEEDS

Briefly describe how the loan proceeds for N.D.D.F. will be used in the project.

### VI. APPLICANT

Declaration: I declare to the best of my knowledge that the information in this application is complete and accurate. I certify that the requested loan is for a business purpose only. NINTH DISTRICT DEVELOPMENT FINANCING, INC. is authorized to check my/our credit history. I also agree to answer questions about my/our credit experience.

Date Signature of Applicant

Date Signature of Applicant

Please send application to:  
NDDF email [dwagner@peoplinc.net](mailto:dwagner@peoplinc.net)  
1173 West Main Street Phone (276) 619-2228  
Abingdon, VA 24210 Fax (276) 628-2931

## Civil Rights and Equal Opportunity

The following information is requested by the Federal Government in order to monitor the Lender's compliance with the Equal Credit Opportunity Act.

You are not required to furnish this information, but are encouraged to do so.

The law requires that the Lender may neither discriminate on the basis of this information, nor on whether you choose to furnish it. However, if you choose not to furnish it, under Federal regulations the Lender is required to note race and sex on the basis of visual observation or surname.

If you do not wish to furnish the information, please check the box below.

### **Applicant**

Ethnicity:

White  Hispanic or Latino   
Asian  Not Hispanic or Latino   
Black or African American   
Native Hawaiian or other Pacific Islander  I do not wish to furnish this information

Sex

Male  Female

### **Co-Applicant**

Ethnicity:

White  Hispanic or Latino   
Asian  Not Hispanic or Latino   
Black or African American   
Native Hawaiian or other Pacific Islander  I do not wish to furnish this information

Sex

Male  Female

Credit from the IRP program is provided without regard to sex, marital status, race, color, religion, national origin, age, physical or mental disability, receipt of income from public assistance or because the applicant has in good faith exercised any right under the Consumer Credit Protection Act.

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The undersigned hereby authorizes BusinessStart of People, Incorporated or any of its affiliates to make all inquiries with credit bureaus and others it deems necessary to verify the accuracy of the information provided herein, and to determine credit-worthiness. Further, the undersigned hereby certifies to the best of their knowledge that the enclosed application information including all attachments, exhibits, schedules, and supporting documents are valid, accurate, correct and complete as of the stated date(s). These statements are made for the purpose of obtaining a loan. False statements may result in forfeiture of benefits. The undersigned hereby further certifies that the proceeds of any loan made as a result of this application will be used for business purposes only, and will not be used to pay current debt, general fees related to the preparation of the document, personal or consumer purposes.

**APPLICANT: CO-APPLICANT:**

**Name(print)**\_\_\_\_\_ **Name(print)**\_\_\_\_\_

**Signature**\_\_\_\_\_ **Signature**\_\_\_\_\_

**Date**\_\_\_\_\_ **Date**\_\_\_\_\_